



Food and Agriculture Organization of the United Nations

PROFESSIONAL VACANCY ANNOUNCEMENT N°: IRC3211

Issued on: **17 February 2016**

Deadline For Application: **9 March 2016**

POSITION TITLE:	Communication Officer (Outreach)	GRADE LEVEL:	P-2
ORGANIZATIONAL UNIT:	Outreach and Promotions Branch (OCCO) Office for Corporate Communication (OCC)	DUTY STATION:	Rome, Italy
		DURATION* :	Fixed term: two years with possibility of extension
		POST NUMBER:	2002615
		CCOG CODE:	1.A.08

* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

Organizational Setting

The Office for Corporate Communication (OCC) is responsible for all corporate and internal communication activities of the Organization. It ensures coherence and consistency in FAO's corporate messaging and communications' outputs, as well as enables cost-effectiveness in use of communication-related resources across the Organization.

The post is located in the Outreach and Promotions Branch (OCCO).

Reporting Lines

The Communication Officer reports to the Senior Communication Officer, OCCO.

Technical Focus

Outreach, external and media relations, exhibitions, special events, international campaigns

Key Results

Development and implementation of work, projects, products, and services in support of FAO outreach activities

Key Functions

- Processes, coordinates arrangements, and delivers services;
- Researches and analyzes communication policy and service delivery issues, maintains operational statistics, and prepares related reports;
- Contributes to the development of information and training materials and coordinates and assists in the presentation of information/training sessions to management and staff;
- Provides information and advice to management and staff;
- Participates on project teams and work groups.

Specific Functions

- Supports the development of corporate outreach plans, in coordination with other FAO divisions and decentralized offices, to enhance FAO's image among the Organization's external audiences;
- Delivers and implements corporate outreach activities and special events, and leverage FAO media and other events for outreach and promotional purposes;
- Supports partnerships with media, civil society, the private sector, research/academia institutions or other strategic players in order to support FAO's outreach and promotional activities;
- Supports all aspects of special visits involving partners, celebrities and media, in the context of FAO's outreach activities.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in communication, social science, journalism, political science or a related field
- Three years of relevant experience in outreach, exhibitions, special events and/or campaigns (candidates holding a first level university degree may also be considered if possessing two additional years of relevant work experience)
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian

Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is desirable
- Extent and relevance of experience in supporting outreach activities for prominent organizations and/or inter-agency initiatives, particularly at the international level (including media relations, social marketing, sponsorship arrangements, others)
- Extent and relevance of experience in coordinating special events, exhibitions, and campaigns at international level, as well as the production of content for external audiences (UN agencies, stakeholders and other public and private partners), especially in areas relevant to FAO's mandate
- Understanding of FAO policies and programmes is considered a strong asset
- Experience with World Food Day (WFD) outreach activities is considered a strong asset

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills.
- Evaluation of qualified candidates may include an assessment exercise which will be followed by a competency-based interview.
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list.
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years.
- Candidates may be requested to provide performance assessments.

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/iemployment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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